

Volume 41, Number 12 June 2012

#### Upcoming Events

#### May 31

Last Day for students

#### June 1

Last Day for staff

#### June 11-15

Summer Camp—week 1

#### June 15

First Tuition Payment Due, Enrollment Contract Due, and Emergency Card Due

#### June 18-22

Summer Camp—week 2

#### **June 25-29**

Summer Camp—week 3

#### July 13

Enrollment Forms Due

#### **July 9-13**

Summer Camp—week 4

#### July 16-20

Summer Camp—week 5

#### July 23-27

Summer Camp—week 6

#### August 13

Staff Returns

#### August 18

Parent Work Day 9-12

#### August 20

Orientation

#### August 21

First day of classes

## Montessori Mirror

A PUBLICATION OF THE MONTESSORI SCHOOL OF GREATER LAFAYETTE

## Splinters from the

## Board



In the May meeting ....

- \* The board would like to thank the teachers and children for putting on two wonderfully entertaining shows in the Spring Program. Each night was filled with great performances and memorable moments!
- \* Welcome new board members: Ginette Roos, Dan Mroczek, and Jonelle Clark! We are looking forward to working with you. Thank you to all of those who participated in voting this year.
- \* The Board is always looking for committee members. Even if you do not want to be on the board, you can help out on committees. If interested, please contact Donna Barket (<a href="mailto:barket.dm@comcast.net">barket.dm@comcast.net</a>) for more details.

We hope you have a fun & safe summer,

The MSGL Board Members

Letter from the School Board

## INSIDE: Summer Office Hours

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Summer Camp Information 2011-12 Memories Yearbook	2-4 4 5	July 2-6: Office Closed July 9-31: Open from 8:30-3:30 August 1-10: Closed for cleaning
2012-13 All School Calendar	6	August 13: Regular Office Hours Begins

#### **Announcements**

#### Tuition Payments: What To Expect

The June invoice will include any miscellaneous charges from the 2011-2012 school year, such as ADP, ASP, July summer camp, field trips, service hours, auction, etc. as well as the first payment for the 2012-2013 school year.

There is no payment due in July unless you need to pay summer camp tuition. The next payment will be due September 15.

## Enrollment Forms: What To Expect

The office will be emailing sev-



eral enrollment forms in June. These forms include the

- 1. **Student Health Record** (required and due by July 13),
- 2. **Developmental History** (for new students only; required and due by July 13),
- 3. Automatic Debit Sign-Up;
- Early Arrival/All Day Program/After School registration, and
- 5. **Service Hours** registration.

Enrollment Contracts and Emergency Cards (both required and due by June 15) will be mailed to you in June as well.

In late July, all families will receive their classroom assignment and orientation information as well as your authentic login and password to the MSGL website. This access will allow you to

print class lists and browse in your assigned class webpage.

It is vital that the Enrollment Contract, Emergency Card, and first Payment is turned into the office by June 15. The other forms such as the Student Health Record, Developmental History, and Photocopied Birth Certificate are due by July 13. This allows the office to process the information and inform all staff of any allergies or any other special circumstances before students begin class.

It is vital that the Enrollment Contract, Emergency Card, and first Payment is turned into the office by **June 15**.

The rest of the forms are due by **July 13** 

## **Summer Camp Welcome**

Dear Parents,

Welcome to the June session of Summer Camp! Because we have had such a big interest in our Summer Camp this year, we are going to split the group up into two sections. Summer Camp classroom assignments are attached to this email. Both classes will share outdoor time and will study the same materials. I have also included the teaching staff schedule for the first three weeks of summer camp. Fall classroom assignments will be made in August and mailed to you

then.

3 and 4 year old children staying until 1:30 and 3:30 will attend the ADP class with Cathy Stier and Stacey Bradley. This class is in the Maple room located downstairs in building A. 5 and 6 year old children staying until 1:30 and 3:30 will attend the ASP class with Emily Fraizer and Erica Wallskog. This class will meet in the Oak room located in building B. Both ADP and ASP have also included an orientation and schedule for their afternoon portions of Summer Camp.

If you are new to MSGL we must have an Emergency Card, allergy list, and pick-up list from you before you can drop off your child. These documents will be mailed to you next week. Please complete and return them before the first day of Summer Camp.

Please let me know if you have any questions!

Kind Regards, Lena Atkinson

#### **Daily Schedule for June Summer Camp**

8:29 am - 9:45 am - Start on the MSGL playground, our outdoor classroom

9:45 am - 10:00 am - Self-care and preparation for our morning class group and work

10:00 am - 10:15 am - Morning community time, in the class, on the line

10:15 am - 11:20 am - Working time

11:20 am - 11:30 am - Short goodbye at line and release to the afternoon classes or to our lockers to meet the adult who will be picking up at 11:30

## **Summer Camp Orientation Letter - June weeks 1-3**

Dear June Summer Camp Parents,

We are excited to welcome you to Summer Camp at MSGL. We have an enthusiastic morning staff who will greet you each day in the morning hours from 8:29 - 11:30 each day. Heather Harvey will be leading the Birch group in her classroom in building A, along with Somdatta Datta Roy for weeks 1 & 2. Anita Trent will be leading the Oak group in her classroom in building B, along with Dilya McClaine for weeks 1 & 2. For week 3, Somdatta will be leading the Birch group, along with Sherry Thompson. Dilya will be leading the Oak group for week 3, along with Jennifer Fultz. Erica will float throughout the two buildings as needs arise.

Summer camp is an exciting time for all ages! It gives our new students and our incoming two and three year olds, in particular, a special opportunity to acclimate themselves, with our help, some of the basic Montessori routines. Although we will spend a generous amount of time outside each morning, we will also work in the classroom learning about daily routines. The classroom is prepared for summer camp work and fun. As I said, friends will follow the rituals of washing hands, preparing snack, choosing work, completing work, putting work in cubbies, and experiencing line time, which is sometimes called "group or community time." Children who might be entering the third year in a preprimary environment are beautiful guides for our younger friends. We will encourage those children to offer gentle guidance in our environments to those incoming two's who are almost three as well as the first time three year old children. Building relationships, focusing on regular routines, and self-care will be a focus. For our returning preprimary friends we will offer a classroom filled with activity and group work. The older friends will find the extended outside time thrilling along with the addition of new materials that will enhance their outdoor classroom experience.

We will enjoy bike day on Friday's. Yes, your child can bring a bike or scooter to school! Our only provision is each child must have a helmet that fits to participate. Bikes should be brought to school, lined up against the fence at drop off, with a helmet over the

front bars. Please apply sunscreen before coming to school each day. Teachers do not apply sunscreen. Five year olds will ride with their same age peers and three year olds with their same age peers, and so on. Every year the question is made whether our two year old friends can participate in bike day. We believe parents are the best decision makers for their young children in this way. You may have a very accomplished young bike rider or scooter enthusiast in your home at the age of two! Not allowing a friend to participate when their ability would allow for such a fun activity would break their hearts, and we don't want to do that on our last day of camp. Please know that teachers won't be able to teach our friends how to ride their bikes on this special day. Scooters are allowable and a safe alternative for those less confidant friends on bicycles.

Snack is an important part of the preprimary morning. One of our basic goals for children in our environments is independence. Because we all must eat, learning how to be independent with our snack routine is important for all of our children. For some, preparing food at school is the only time throughout the day when the child can explore this control, therefore, we offer a beautifully prepared snack for them to choose from each day. We offer colorful fruits and vegetables along with whole grains. The children enjoy cream cheese, hummus, cheeses, and on occasion, hard boiled eggs (allergy permitting), and cereal. On Monday's, you will find our request for snack hanging by the door. If you would like to volunteer to bring a snack, you will need to sign your name by the item. We will be so grateful for your efforts!

We will play in the sandbox every day. We will also be offering at least two water table experiences daily. Children will have a variety of opportunities that involve liquid in the classrooms each day. Please bring a full set of clothing in your child's bag every day. If your child is sensitive to wetness you might bring two full sets to help him/her remain comfortable. If you do not have your official MSGL bag yet, any bag will do. We will ask children to change from their outside shoes into their inside shoes daily. A very good

example of inside shoes are imitation crocks. A poor example of inside shoes are shoes are slippers with a large character on the top. Another poor example of inside shoes is shoes that tie when the child has not yet learned how to tie. All children work to help themselves get ready each day. When a child sees that all the children are proficient at preparing for class themselves yet she/he is struggling with laces, can be defeating when we want to create must success. Slip on hard sole shoes work great!

To reiterate, a few important pieces of information that must be noted by all parents are the following.

- 1. Please apply sunscreen before camp begins. Teachers will not apply sunscreen at school.
- 2. Teachers will greet our friends on the play yard at 8:29 a.m., not before.
- 3. If it is raining, yet there are no signs of thunder and lightning, we may choose to remain outside for rainy day activities. Please prepare your child for this possibly in the morning making them aware and perhaps provide rain gear.
- 4. Upon arrival to school, your child will find his/her locker, put his/her things in the locker, and greet a teacher on the play yard.
- 5. We will dismiss at 11:30 to parents in the hallway. You may arrive before 11:30, but please wait in the hallway until we have dismissed our friends. Our friends going to an afternoon class with Cathy or Emily, will be dismissed at 11:25.
- 6. Please be sure your child has inside shoes each day. You might check to be sure your child is wearing shoes that he/she can put on and take off independently. A full extra pair of clothes should be in your child's bag each day

Thank you so much for the opportunity to welcome you and your children to summer camp! We are very much looking forward to it!

Best regards,

Heather, Somdatta, Anita, Dilya, Erica, Jennifer, and Sherry

### **ADP Summer Camp Orientation Letter**

Dear ADP (Maple) Parents,

All children staying past 11:30 am will need a lunch daily. All children staying past 1:30 pm will need to bring a small pillow and blanket for a brief quiet time. Staff will be reading to the children during this time, a slight change from our normal school routines. A spare set of clothing to keep downstairs is needed in addition to your classroom clothing. Stuffed animals or books from home are also welcome for quiet time. Students staying until 3:30 will need to bring an afternoon snack in their lunch boxes is desired.

See you soon, Cathy and Stacey

## **ASP Summer Camp Orientation Letter**

We're very excited about Summer Camp this year! My name is Emily Frazier. During the school year I will be teaching in the Hickory classroom in the mornings. Erica and I will be your Summer Camp ASP teachers. We will be in the Oak classroom for June and the Catalpa classroom in July.

Friday Fun Days this summer will be Bike day! Children can bring their bicycles and helmets to ride around a special course in the parking lot. To participate in Bike day, our friends must wear a helmet. If your child needs help identifying their bike, please label it clearly for the teachers.

We will be dismissing at 3:30pm. If you are picking up at 1:30pm, please wait in the hallway for your child to be released to you. We also ask that all families sign up to bring one snack during the week. You can find sign up lists in the hallway outside of the classroom.

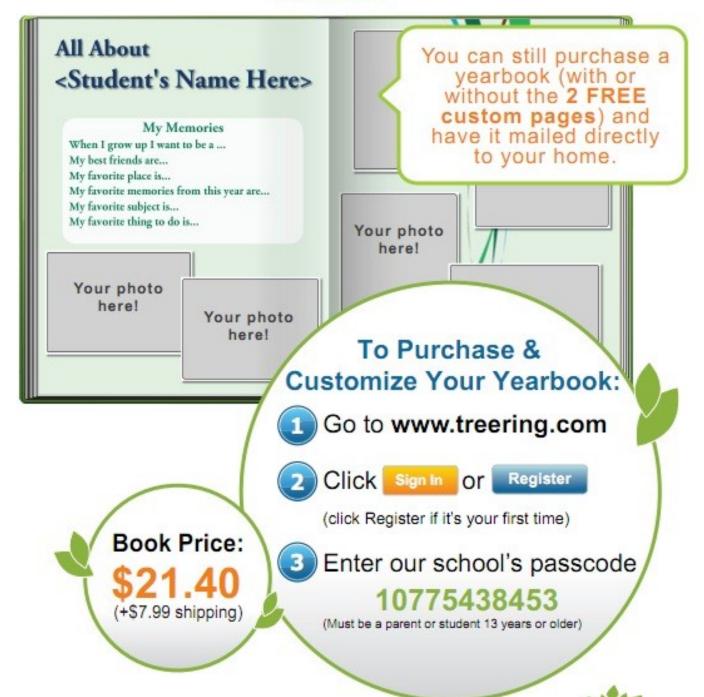
We are very excited to see you at Summer School! Emily and Erica

# Have a wonderful Summer!



## It's Not Too Late

to purchase a copy (or another copy) of the Montessori School of Greater Lafayette Yearbook!



#### August

8/13 Mon Teaching Staff Returns

8/20 Mon New student Orientation, schedules during school hours, 15 minute visits by appointment.

#### Parent Orientation, 7 pm

8/21 Tues Toddler 5-day begins

Morning Preprimary begins for new students and returning 5 year olds

Cultural Program begins for returning preprimary students

Extended Day begins

Elementary begins for 1st yr. student (8:30-11:30) for 2nd & 3rd yr. elementary students (12:00-3:00)

Early Arrival, All Day and After School programs begins for children attending regular sessions

8/22 Wed Spanish Preprimary begins for returning preprimary students

Afternoon Preprimary begins for returning preprimary students

3-day Morning Preprimary begins

Elementary 1st yr. students, half day (8:30-11:30), 2nd & 3rd yr. elementary students (12:00-3:00)

8/23 Thurs Cultural Program begins for new students

Elementary for new and returning students begin full day

8/24 Fri Morning Preprimary begins for returning 4 year olds

Spanish Preprimary begins for new students

Afternoon Preprimary begins for new students

8/27 Mon Toddler 2-day begins

8/29 Wed Toddler 3-day begins

#### \*\*Orientation letters explaining program start dates will be mailed in July\*\*

#### September

9/3 Mon No School: Labor Day Holiday

9/17-21 Student Lice Checks

9/27 Thurs Substitute Teacher training, 1-2 pm

#### October

10/3 Wed Parent Orientation Meeting for Parent/Infant group 6:30 pm (tentative date)

10/5 Fri Parent/Infant class begins

10/25 Thurs No School: Parent/Teacher Conferences for all students

10/26 Fri No School for Students: Staff Training

#### November

11/13 & 14 Tues/Wed School Pictures Days

11/21 Wed School closes at 3:00 p.m. for the holidays

11/22 Thurs No School: Thanksgiving Break

11/23 Fri No School: Thanksgiving Break

#### **December**

12/21 Fri Winter Break begins at close of day

#### January

1/7 Mon Teachers return

1/8 Tue Students return

1/14-18 Student Lice Checks

#### **February**

2/18 Mon No School for Students: Staff - Professional Day

#### Parent/Teacher Conferences for Elementary I & Extended Day

#### March

3/8 Fri Re-Enrollment forms due

3/11-15 Mon - Fri No School: Spring Break

3/18 Mon School resumes

#### **April**

4/18 Thurs No school: Parent/Teacher Conferences for Preprimary and Toddler students

4/19 Fri No school: Staff Training

#### Mav

5/27 Mon No School: Memorial Day Holiday

5/29 Wed Last day of school for students

5/31 Fri Last day for staff

June/July 2012 Summer Camp: Week of June 11, June 18, June 25, July 9, July 16, July 23